

LILMOD U'LILAMED

MENTOR REQUIREMENTS

2022-2023



PARTICIPANTS MEETINGS

- Meetings should be 45 mins–1 hour, ideally once a week but at least twice per month
- Meetings should be guided by, but not limited to, topics of that month's webinar
- Mentors must record a short summary of each session on a Google doc or sheet, including specific topics discussed, tasks assigned etc... *a sample table is shown below*
- Mentors should aid the mentee in identifying areas of challenge and offer strategies. For examples, *a sample table is shown below*
- Mentors will share their log with their mentees, as well as with Rabbi Engel.
- Mentors are required to submit their hours for payment monthly. *Details to follow.*

WEBINARS AND TRAINING SESSIONS

- Mentors are expected to listen to each Lilmod U'lilamed webinar, either live or recorded, to assist their mentee to further explore and implement the information
- Mentors are required to participate in two professional development sessions specifically for training mentors
- Mentors may be asked to participate in a few Zoom meetings during the year to promote a sense of *achdus* among the group

OBSERVATIONS

- Observations should ideally happen monthly; minimally four times per year
- Observations can be conducted in several ways. Please consider whatever will best meet the needs of your mentee. Some options:
 - Observe the mentee teaching in person
 - Remote mentoring: coordinate a live zoom or watch a recorded video of your mentee teaching
 - Have your mentee observe you teaching
 - Facilitate the opportunity for your mentee to observe other teachers

CONFERENCES:

- Mentors are invited to attend three live conferences (Philadelphia 12/14-12/15, Cleveland 3/21-22, annual CoJDS Think Tank in NY 7/24-25).
- Attending at least one conference is mandatory. If necessary, travel expenses to conferences will be partially covered by CoJDS.

CORRESPONDENCE

- Periodically, CoJDS will send out short surveys to get your feedback and help assess the effectiveness of our program. Your responses to these surveys are required.
- Please share with CoJDS any career changes you make by emailing info@cojds.org.
- CoJDS is invested in your career as a *mechanech/es*; building meaningful relationships with each mentor is a priority. The Lilmod U'lilamed program is invested in building teachers and school leaders. If you are interested in transitioning into a role in school administration at any point in your career, CoJDS is actively involved in school placements. Please reach out directly to CoJDS chairman, Rabbi Heshy Glass at hglass@cojds.org

Sample Table

Date and time	Duration	Topic	Suggestions	Next steps
1.15.22; 8:45	1 hr	Classroom Management	Giving instructions with confidence	Work in class on ignoring as much as possible
			Ignoring as much as possible	Make calls to תלמידים
			Being consistent with consequences	to set up challenged talmidim with חברותא
			Making חזוק phone calls to תלמידים	Work on recreating classroom expectations and discipline plan
			Learning בחברותא with harder תלמידים once a week on the phone	
			Go through classroom expectations and discipline plan again	